



BMS Institute of Technology and Management

(Autonomous Institution affiliated to VTU, Belagavi)
Avalahalli, Doddaballapur Main Road, Yelahanka, Bengaluru - 560064

Ref. No.: BMSIT&M/Exam/2023-2024/15

Date: 21-11-2023

CIRCULAR

Subject: Submission of Make-up Application Form of 2021 batch
B.E. Students - Reg.

We are pleased to invite you to submit applications for the Make-up Examination for Grade 'I,' and 'X' in accordance with VTU norms. Please review the following guidelines for the application process:

A. Make-up Examinations for the Grade 'I' : As per the VTU norms, the make-up examinations facility shall be available to the eligible students who may have failed to attend semester end examinations (SEE) of one or more courses in a semester for valid and convincing reasons acceptable to the college, like:

- (i) Illness or accident which disabled him/her from attending SEE;
- (i) A calamity in the family at the time of SEE, which required the student to be away from the college;
- (ii) Any other verifiable exigency

Grade 'I': Awarded to students with satisfactory attendance in classes and meeting the passing standard at CIE in a course, but who were absent from SEE for valid reasons as mentioned above.

B. Make-up Examinations for the Grade 'X':

- (i) Awarded to a student having high CIE rating (≥ 90) in a course but SEE performance observed to be poor, which could result in an overall 'F' grade in the course.

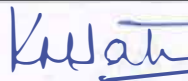
C. How to Apply:

1. Make-up examination fee Rs. 600/- per course and application fee Rs. 20/-
2. Collect the Make-up exam application form from the exam section .
3. The student shall pay the prescribed fee through GNUMS.
4. Submit the filled application form along with fee receipt to the respective department.

The timeline and fee payment details are as mentioned below:

Sl. No.	Semester	Last Date for Submission of Application (Without Penalty)	Submission With penalty
1.	4th semester (2021 Batch)	22.11.2023	A penalty fee of Rs. 500/- will be charged for the application submitted beyond the due date till 24.11.2023


CoE 21/11/2023


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for Principal 21.11.23

Copy to: HoDs-UG, Admin. Office, Third year students, Website, GNUMS.