



Ref. No.: BMSIT&M/Exam/2023-2024/13

Date: 20-11-2023

CIRCULAR

Subject: Submission of Application Form for Make-up Examination of 2022 batch B.E Students - Reg.

In view of amendments made by the VTU regarding Make-up examination (VTU/BGM/ACA/2023-24/3814) for 2022 Scheme, we are pleased to invite you to submit applications for the Make-up Examination for backlog subjects of 1st and 2nd semester courses of 2022 batch.

Please review the following guidelines for the application process:

A. Make-up Examinations- Who can apply

1. The makeup examination facility shall be available to those students who have appeared and failed in the SEE in one or more course in a semester. However, the students passing the makeup examination shall lose their eligibility to be considered for the award of Ranks.
2. If a student has satisfactory attendance in a course and has secured a minimum of 40% in CIE but could not appear in SEE for valid and convincing reasons as specified under 220B3.7.1, shall be eligible to appear for the makeup examination, after due recommendation by the Principal/Dean and approval from the University.
3. The following may be considered as other valid reasons for the semester-end-make-up examination:
 - Serious Illness / personal accident in the case of the student himself.
 - Serious Illness / Accident / Death of Parent / Guardian.
4. The Makeup examinations for both semesters shall be conducted once a year at the end of the even semester.
5. Students having "F" grades for courses totalling more than 16 credits in the 1st and 2nd semesters of the first year (who are not eligible to take admission to 3rd semester) are also permitted to appear for the MAKE-UP examination.
6. The students who are not eligible for SEE due to a shortage of attendance or due to less than 40% marks in CIE are not eligible to take up the makeup examination.
7. No revaluation provision will be made for students who are taking the Makeup examination.



BMS Institute of Technology and Management
(Autonomous Institution affiliated to VTU, Belagavi)
Avalahalli, Doddaballapur Main Road, Yelahanka, Bengaluru - 560064

8. As per prevailing regulations for B.E./B.Tech., program Make-Up examination is applicable only for 2022 scheme applicable batches (2022-23 admitted batch only).

B. How to Apply:

1. Make-up examination fee Rs. 600/- per course and application fee Rs. 20/-
2. Collect the Make-up exam application form from the exam section .
3. The student shall pay the prescribed fee through GNUMS.
4. Submit the filled application form along with fee receipt to the respective department.

The timeline and fee payment details are as mentioned below:

Sl. No.	Semester	Last Date for Submission of Application (Without	Submission With penalty	Tentative Exam dates
1.	1 st and 2 nd semester (2022 Batch)	23-11-2023	A penalty of Rs. 500/- will be charged for the application submitted beyond the due date till 24.11.2023	27 th onwards

H. H.
CoE 20/11/2023

K. K.
Dean (A) 20.11.2023

[Signature]
Principal 20.11.23

Copy to: HoDs-UG, Admin. Office, All second year students, Website, GNUMS