



ಬಿ.ಎಂ.ಎಸ್. ತಾಂತ್ರಿಕ ಮತ್ತು ವ್ಯವಸ್ಥಾಪನಾ ಮಹಾವಿದ್ಯಾಲಯ  
( ವಿ.ಟಿ.ಯು. ಅಡಿಯಲ್ಲಿನ ಸ್ವಾಯತ್ತ ಸಂಸ್ಥೆ )

**BMS** INSTITUTE OF TECHNOLOGY & MANAGEMENT  
(Autonomous Under VTU)

**HOSTEL**  
**RULES AND REGULATIONS**  
**FOR**  
**HOSTEL RESIDENTS**

**HOSTEL MANAGEMENT DETAILS**

Name	Designation	Mobile No
Dr. Raju Hajare	Chief Warden	9972700277
Mr. Sachin M	Warden-BH	7483394536
Dr. Jagannatha K B	Boys Hostel B-Block Warden	9591399663
Dr. Daruka Prasad	Boys Hostel C-Block Warden	9108197071
Mr. Ramurthy PK	Boys Hostel A-Block Warden	9845033370
Dr. Asha K	Girls Hostel Warden	7259126108

**Supervisors and other supporting hostel staff**

Mr. Naveen Kiran S	Residential Supervisor	7259801035
Mr. Uday Kumar	Supervisor	7353885646
Mr. Karabasappa K	Supervisor	9741590336
Mr. Venkatesh	Supervisor	9964471365
Mr. Hanamanta	Supervisor	9739947120
Mr. Devaraj B	Supervisor	8050988042

**Accounts Department**

Mrs. Poornima M S	First Division Assistant	9141883105
Mr. Nagabhushan G A	Second Division Assistant	8792347320
Mr. Shreyas B V	Second Division Assistant	7899143809

**Hostel Complaints**

Mr. Manjunath K	Electrician	6364041363
Mr. Chandrashekar	Plumber	9019344796
Mr. Murli	Internet / WIFI	7892331484

## 1. ADMISSION:

- 1.1 Application for admission shall be made in the prescribed form, which can be procured from the Hostel Office on production of a copy of fee receipt paid in the college & payment of prescribed application fee (non-refundable).
- 1.2 The duly filled application approved by the principal stating that she/he is a bonafide student at the college, shall be submitted to Hostel Office. The admission shall be made strictly on distance basis and not on first come first serve basis. Accordingly, the allocation of seats is done for the following categories.

Sl. No	Category under which admitted to college
1.	Management (Fresher's)
2.	CET (Fresher's)
3.	Comed-K (Non-Karnataka)
4.	Comed-K (Karnataka)
5	VIP and Senior Students
6	J&K PMSSS

- 1.3 Any change of address / phone number of the hostellites / parents / local guardian whenever, has to be intimated to the hostel office in writing.
- 1.4 On approval of admission by the Chief Warden of the hostels and Wardens, the parents shall be informed by the office to pay the prescribed deposit within the date mentioned through DD/NEFT/Cash Deposits. DD to be drawn in favour of "The Principal BMSIT & M Hostel SB A/C".
- 1.5 If the prescribed fee is not paid within the due date, it will be presumed that the student does not require the hostel admission and the seat will be allotted to the next waiting candidate.
- 1.6 Once the prescribed fee has been paid within the due date, the student shall become an occupant of the hostel.
- 1.7 Rooms are allotted to each student by the Chief Warden of the hostels; the same shall be informed to the supervisors and the students.
- 1.8 **3 passport size** photographs shall be submitted by the students to the hostel office at the time of admission.
- 1.9 During admission to the hostels, the student shall make and sign a declaration in presence of wardens.

## **2. Allotment of Rooms:**

- 2.1 The allotment of rooms to the fresher's will be made purely based on criteria fixed by the hostel management.
- 2.2 At the time of occupying the room, the student shall check all the accessories provided to him / her that they are in good condition, and he must make a declaration in the check list provided by the hostel supervisor.
- 2.3 The hostellites will be liable to pay for damages if any, during his / her stay in the hostel.
- 2.4 Rooms once allotted to the students for an academic year, will not be inter changed, except on inevitable situations / circumstances with the permission of the Chief Warden. Students who change the rooms without any information shall face disciplinary action.
- 2.5 The parent / guardian of the student shall enter into hostel agreement on the paper with a clear understanding that the hostellites vacates the room after 11 months or after the even semester examination and that he will be responsible for payment of all the dues outstanding against him.
- 2.6 The students are entitled for accommodation in the hostel as long as they are enrolled as registered students. Accommodation will not be provided to any student whose registration has been cancelled. Any student who is removed from the rolls of the college, will automatically cease to be a registered member of the hostel.
- 2.7 Rooms are allotted to each student on her/his personal responsibility. Students will be himself / herself responsible for upkeep of room. In case of any damage or loss of hostel property, the cost will be recovered from the student responsible for such damage or loss and as decided by the Chief Warden/ Wardens.

## **3. Vacating the Hostels:**

- 3.1 At the time of vacation after completion of course, the hostellites have to submit the requisite form (vacating form) in the format provided and submit that to the office the date mentioned in the vacating letter will be considered as vacated date if he/she has shifted luggage's and completed all the formalities.
- 3.2 The hostellites must surrender his room keys and ID card to the hostel authorities and obtain the clearance certificate from the wardens and then only hostel office can process vacating application/ letter claimed for the refund of security deposit.
- 3.3 The security deposit is refunded to the students who leave the hostel. This deposit is subject to deduction for any loss or damage of equipment or property at the end of each academic year. Students shall open an account in the bank inside the campus and submit the account details to the hostel office.

- 3.4 If any hostellites with 4 or more subjects or as per the university requirement not having academic eligibility in the university examination or detained due to shortage of not satisfying attendance requirement are ineligible for the next semester, he / she shall vacate the hostel immediately for the academic year. He / She will be re-admitted to the hostel after he /she obtains the eligibility, provided that the security deposit has not been withdrawn by him / her.
- 3.5 If any hostellites is detained or year back the refund will be made after deducting hostel and mess charges equal to the number of months of stay if the seat is filled by the new admission. However, in case of seat is vacant hostel and mess admin charges are not refundable.
- 3.6 If any hostellites his/her stay discontinue due to medical reasons and withdraws his/her admission in college through proper channel and submits valid evidences then refund may be made with the approval of working president.
- 3.7 If any hostellites vacates the hostel on his/her own decision no refund will be made except the security deposit.

#### **4. Occupation and Continuance:**

- 4.1 Admission to hostel will be valid for only an academic year. The hostellites willing to continue his / her stay in the hostel for the succeeding year, shall submit his / her requisition to the warden on the prescribed format available in the hostel / ICD office and it should be duly forwarded by the respective HOD, before the student leaves for vacation at the end of even semester. The requisition should be submitted along with the details of attendance, IA marks and conduct certificate duly certified by the HOD.
- 4.2 The hostellites should vacate the room after annual examination within 7 days and hand over the room to the hostel office. In case he / she does not vacate the rooms within 7 days, a penalty of Rs.300/- per day will be levied for the next ten (10) days after which the Chief Warden has the power to take charge of the room without any notice and shift the articles at the student's risk.
- 4.3 If it is decided to expel a hostellites, the Chief Warden shall have full rights to enter the room and if there be a necessity, will break open the lock and take charge of the room without any notice and shift the articles of student at the risk of student.
- 4.4 The hostel management will make and amend the rules and regulations from time to time and the hostellites are bound to obey the rules. The overall possession of every room, even if allotted to a student, shall always rest with the Warden who is entitled to open and enter any room if he deems fit.
- 4.5 The hostellites shall only use a lock with six / seven lever key and **submit one key of the said lock** to the office to enable the warden to take charge of the room in case of an emergency. The hostellites should take due care to ensure that the safety of property is maintained. The hostel authorities will not be responsible for any loss of personal belongings etc. However, any loss of hostel assets should be reported to the warden for his further action.

- 4.6 If a hostellites requires maintenance of civil / electrical / carpentry / plumbing etc., he / she shall enter such requirements in the complaint book and also bring it to the notice of warden for compliance.
- 4.7 During vacation, the hostellites shall surrender their rooms to the warden or his / her representative to perform the regular maintenance works. At any cost, they should not hand over the room keys to any outsider or non-hostellites.
- 4.8 Continuation of student's stay in PIO block depends on payment of Institutional Cost by PIO / Foreign students and these students are advised to maintain official receipt issued towards the institutional cost / accommodation / mess charges and produce the same as and when asked.
- 4.9 Students who intend to stay for next the academic year in the hostel, should re- register before the end of even semester, by paying a deposit of Rs. 10,000/- as an advance payment.
- 4.10 At the end of even semester i.e., before vacation they have to surrender their room to the hostel wardens, deposit the key and keep the belongings in the particular hall earmarked for the purpose.

## **5. CLOSURE OF HOSTEL GATES:**

- 5.1 It is mandatory for all the hostellites to possess identity card duly signed and issued by the hostel authorities. They should produce it on demand by the security & warden or any authority competent to ask for.
- 5.2 The boys' hostel gate will be closed at 9.30 p.m. and the main gate of the girls' hostel will be closed at 7.30 p.m. The gates will be reopened at 6.00 A.M the next day.
- 5.3 On Saturdays, the boys' hostel gate will be closed at 9:30 P.M. and the girls' hostel gate will be closed at 7.30 P.M. The gates will be reopened at 6.00 A.M the next day.
- 5.4 Any hostellites coming late after the closure of the gate in the night, shall call his respective warden for permission to enter the hostel. If permission is granted, he / she shall show the hostel ID to the security & record the reason for late coming in the late-night register.
- 5.5 Repeated late comings of more than **3** occasions in a month will be brought to notice of Chief Warden & parents. Further course of disciplinary action will be initiated against defaulters.
- 5.6 The ID cards surrendered to the security by the late comers shall be collected from respective warden the next day.
- 5.7 The time between 9.00 P.M. to 6.00 A.M. for (boys'), 7.30 P.M. to 6.00 A.M for (girls') is exclusively meant to study and sleep. No indoor games, radio, tapes, computers, speakers etc., will be played at high volume.

Any kind of disturbance by the hostellites causing inconvenience to other inmates or outsiders is strictly prohibited. Hostellites shall avoid visiting inmates of other hostel rooms.

- 5.8 If a student goes out of the hostel for more than 24 hours or is on leave etc., he/she must inform & take prior written permission from the warden & also enter details in the register maintained for the purpose. The details shall also be entered in the dairy provided to each hostellite.
- 5.9 The hostellites must daily sign the attendance register brought to their room, by the security after the closure of main gates during the night.

## **6. Visitors Entry:**

- 6.1 No hostellites shall permit any outsider in the room. The visitors or guests are permitted only during daytime at the visitor's lounge and only if the prior permission of the warden has been sought by the visitor and the hostellites.
- 6.2 Visiting a girls' hostel by a boy and vice versa is prohibited.
- 6.3 Visitors are not permitted in the hostel, gyms, TV lounge, indoor games area, bathroom, toilet etc. Any visitor found inside the hostel or campus area without permission of the appropriate authority shall be sent out by the security and the hostellites permitting such unauthorised guest will be penalised and disciplinary action will be taken.
- 6.4 The parents / guardian or any family member of hostellites on production of identity and its verification, shall be permitted by the security / warden up to an hour only. Further, the hostellites must request in advance to the concerned authority if a parent or guardian or visitor has to visit to know the welfare of the student. Security shall make a note of such entries in the register provided for the said purpose. Under no circumstance, the outsiders will be allowed to visit or stay in the hostel.

## **7. T.V. ROOM TIMINGS:**

- 7.1 The T.V. Lounge will be locked at 9.00 P.M. except when permitted by the wardens on occasions of necessity.
- 7.2 Except hostellites, no outsiders are allowed inside the TV room. Any hostellites found bringing outsider inside the hostel; suitable action will be taken against him and the same misdeed will be informed to his parents.

## **8. Code of conduct:**

- 8.1 All hostellites should ensure that the common areas in the hostel complex or common areas around the floor of the hostel always remain vacant and are not hindered in any manner and activity.
- 8.2 No commercial or any other activity shall be permitted inside the hostels and in the covered or open areas of the premises.
- 8.3 Throwing of garbage, trash, or any other material outside the hostel through the windows / balconies is strictly prohibited. Waste material shall be put in the dustbins provided to the hostellites. The housekeeping staff will collect and dispose the garbage every day.
- 8.4 Playing of football, cricket, or such other games inside the hostel or near the building area not meant for the purpose and which may cause damage to glass panes, or any college or hostel property or which may cause injury to any person, is strictly prohibited.
- 8.5 The hostellites of one block shall not enter the premises of the other hostel block without prior permission of the supervisor / warden.
- 8.6 Hostellites shall avoid singing loudly; shouting and making noise which will distract the attention of others from their books.
- 8.7 Protection of the hostel property is also the responsibility of the inmates. The hostellites are responsible to safeguard the material of gym area, newspapers and periodicals, sports goods, water purifiers, coolers, telephones, computer equipment, washing machines, T.V. or any other property of the hostel.
- 8.8 The hostellites are not permitted to convene meetings or attempt signature campaigns of any sort in the hostel.
- 8.9 Every room is provided with internet connectivity & Wi-Fi connection. Unauthorized access to internet will lead to seizure of computer / laptop.
- 8.10 Hostellites should strictly observe the rules of morality; conduct and behaviour while in the hostel and should not indulge in any activity which is unbecoming of a student. Violation of the rules & regulations will be informed to their parents, wardens, respective H.O.D.s & the Principal.

## **9. USE OF LIFTS:**

- 9.1 Maximum of 4 persons are permitted to use each lift at a time.
- 9.2 Lifts are for carrying personnel with small luggage. Carrying weight of material more than the permissible limit is not permitted.
- 9.3 Playing or damaging the switches & other equipment's connected to lifts are also prohibited.

## **10. ACTIVITIES BANNED / FORBIDDEN IN THE HOSTELS:**

- 10.1 Indulging in ragging or any kind of indiscipline including consumption of prohibited items is strictly forbidden. Any violation would entail expulsion from the hostel and action will be taken as per rules in force. When a student is expelled from the hostel, he shall not be entitled to any refund from the hostel / mess.
- 10.2 Hostellites are not permitted to celebrate birthday parties or any festival inside the hostel buildings.
- 10.3 Students of the hostel are barred from handling, tampering, fiddling with any equipment, scribbling on walls, or displaying obscene & vulgar pictures or paintings and bursting of crackers. Any violation will be dealt strictly according to rules.
- 10.4 Smoking, consumption of alcoholic beverages or intoxicated drugs, playing of cards or any kind of gambling, harbouring of any dangerous drug or weapon, performing experiments in the hostels, shouting or causing any kind of disturbance inside or outside the hostel premises are strictly prohibited. Similarly, no pets are allowed inside the hostel premises. The security is authorized to check the baggage of any student at any time in case of a doubt.
- 10.5 Students shall not enter the hostel and college campus intoxicated and should not possess any such material that causes hallucination and sedation. Depending on the case, the hostel management reserves the right to take disciplinary action, even to the expulsion of student from the hostel. In such cases no refund will be made including security deposit.

## **11. Use of appliances:**

- 11.1 The use of electrical appliances such as Immersion Heaters, Electric Stoves / Electric Irons / Hair Dryers / Internet Switches / Wi-Fi Router and other electrical equipment's which may damage the hostel environment and infrastructure are forbidden. Such appliances, if found will be confiscated and a fine will be imposed.
- 11.2 The use of audio systems which may cause inconvenience to other occupants are not allowed. The use of TV, VCR, VCD / DVD is also prohibited. The students should not hire to play objectionable CDs from outside.
- 11.3 When the students go out of their rooms, they must switch off all the fans, lights, PCs etc., and keep the room always locked. Violation will attract suitable penalty and punishment.



## 12. Collective Responsibilities:

- 12.1 General damages to the hostel property will be collective responsibility of all hostellites and they will be required to make good of such damage, if the student who caused such damage could not be identified.
- 12.2 Hostellites should not indulge in practices / activities, which may endanger their own and other lives.
- 12.3 Hostellites shall obey all traffic rules inside the hostel campus.
- 12.4 Hostellites must be duty bound to report to the concerned warden in case they notice any unwanted incidents or undesirable activity going on in the hostel or in the campus.
- 12.5 Hostellites must park two wheelers at the space provided and the same must be parked in an orderly manner.
- 12.6 Hostellites should not arrange / participate in any picnic, excursion, trekking and reverie parties outside the college campus.
- 12.7 Hostellites must keep the environment clean, healthy, and presentable. They should not throw or litter in the surroundings and should not use non-bio-degradable items, such as plastics etc. within the campus as the whole campus area is plastic free zone.
- 12.8 The hostellites are themselves responsible for the safeguard of own belongings. They are advised to keep their belongings and all valuable items such as laptops, mobile phones, etc. under lock whenever they are not in their rooms.
- 12.9 The hostellites shall not keep large amount of cash in their rooms. It is suggested that they use their debit cards instead. The hostel authorities are not responsible for any loss of cash or valuables.
- 12.10 The hostellites shall ensure that the water taps of bathrooms, toilets, and wash basins are closed after the use.

## 13. MESS REGULATIONS & MESS CHARGES:

- 13.1 No student is allowed to stay in the hostel without being a member of the mess. He has to compulsorily take food in the mess only.
- 13.2 Students should sign the mess register at the time of joining the mess.
- 13.3 Schedule of service in the mess shall be as follows. The students should strictly adhere to the timings of mess: -

<b>Working Days</b>	
Breakfast	07.30 am to 8.30 am
Lunch	12.30 pm to 1.30 pm
Snacks	05.00 pm to 5.30 pm
Dinner	08.00 pm to 9.00 pm

- 13.4 The self-system of disposable will be followed in all messes. No food will be reserved for the late comers.
- 13.5 The quantity of food will be unlimited except in case of any special item served at the counter.
- 13.6 The non-vegetarian food (chicken) only will be served as an extra item on the specified days of the week.
- 13.7 The management of the mess may be entrusted to the hostel student as prefects (six-member committee-three from the North & three from the South, of which two shall be girls). The prefect ship will be valid for a semester, but the financial control will rest only with the hostel management. In case no student / students come forward to be prefect, the warden with the assistance of mess supervisor will run the mess.
- 13.8 Call for prefects will be made on 2<sup>nd</sup> week of the semester. Submission of the menu for its approval shall be on or before the last day of every month. The approved menu will be displayed on the notice board.
- 13.9 A hostellites shall indicate at the beginning of the academic year regarding veg or non-veg (only once in a year) and the student has to pay messing charges according to the menu as decided by the hostel management.
- 13.10 Hostellites who leaves to stay outside during the semester or vacation, is liable to pay full charges towards the mess.
- 13.11 Neither the prefect nor the student has right to stop food or any other mess facility to any Bonafide student of the mess. If any such incident is found, such prefect / hostellites shall be expelled from the hostel and the mess by the warden.
- 13.12 No student / prefect has right to appoint or dispense with the service of any staff member of the mess.
- 13.13 Food will not be served in the hostel rooms except for the sick and that too with the prior permission of the warden. The sick will normally be served with milk and bread. Used utensils will be immediately returned to the mess by the hostellites.
- 13.14 Except mess prefects, other hostellites are forbidden to enter the kitchen. Students should treat all the mess workers with courtesy. Manhandling of any staff member or use of abusive language against them, will invite expulsion of the student from the hostel.
- 13.15 The hostellites should produce identity card whenever the supervisor or security feels to ask for before or after taking food.
- 13.16 The menu of the mess should be prepared by the prefects in consultation with the warden. The menu so specified by the mess prefects will be subject to approval by the Chief Warden. This is to have an effective cost control.

- 13.17** The mess prefects will act as representatives of hostel mess students. They can only report to the warden about the quality of food & lack of general cleanliness in and around the mess. The mess prefects can also bring to the notice about the quality of service given by the mess staff. **HOSTELITES SHALL NOT WASTE THE FOOD.**
- 13.18 The guest can be taken to the mess during the meeting time and with the prior permission of the warden. The host should accompany the guest and obtain the guest coupon at the dining hall. The coupon rates shall be according to the rates prescribed by the hostel management from time to time.
- 13.19 No hostellites other than prefects should interfere in the mess affair. If he / she has any grievance or suggestion, he / she should report to the Chief Warden.
- 13.20 The sole aim of management is to provide all the facilities to inmates, both in the hostel and in the mess. It is to create an environment conducive to the study and peaceful stay. Management reserves the right to add, alter or delete any rule from time to time and inform through circulars that will be displayed on the notice board/email.
- 13.21 Hostellites found violating the above rules and regulations are liable to be expelled from the hostel.
- 13.22 If the strength of the hostellites during vacation falls below 50, the management reserves the right to stop mess services temporarily.
- 13.23 Students who will be absent on the day of reopening of college after semester vacation, will be deemed to have joined the mess.
- 13.24 Tipping of the hostel & the mess staff in any manner is banned.
- 13.25 Hostel/Mess will function all the days in a year. If a student has not availed hostel/mess facility, there will not be any refund.

## **14. Activities:**

### **14.1 Fresher's Day**

The hostel is a platform for the students to develop their talent. Fresher's Day is organized with variety of entertainment programmes. It is indeed a springboard for many to begin well. This is followed by various programmes under the able guidance of cultural team, Wardens & Chief Warden.

### **14.2 Cultural team**

The hostel team organizes a fantastic cultural programme bringing joy to both the participants and the audience. By this the student's potentialities and capabilities are brought to limelight. Team spirit, feeling of oneness, sharing of resources, learning of art and & building of leadership qualities are the objectives for conducting such a show.

### **14.3 Sports Forum**

Sports play a very vital role in keeping everyone fit and energetic. It is very essential part of life to all. The BMSIT & M hostel is proud of its sports team. It has on various occasions brought laurels to the student community. Relevant sports kit is provided to the hostellites to participate in various sports activities.

### **14.4 Health Forum**

An ambulance 24 x 7 for any emergency is provided by the management. Hostellites shall keep the hostel authorities informed of any pre-existing serious medical problems such as epilepsy, night blindness etc. for quick reaction in case of an emergency.

### **14.5 Hostel Day**

In view of the hostel day every year the hostel management encourages students to organize many competitions under the leadership of sports & cultural team. Sports like indoor & outdoor games, singing, debates, essay competition / writing poems, poster making, drawing & painting, rangoli competitions pave way to true platform for the development of several hidden talents.

### **14.6 Amenities**

Washing machines are provided in all the floor of boys/girls block for washing clothes.

**THE ABOVE FACILITIES ARE PROVIDED FOR OUR DEAR STUDENTS TO EXCEL NOT ONLY IN ACDEMIC BUT ALSO IN EVERY AREA OF LIFE.**

## **15. Rights of Hostel Management:**

- 15.1 Hostel warden has every right to ask the hostellites to vacate the room if he is convinced that the hostellites behaviour / conduct is against the hostel rules or against his moral conduct and in violation of rules and regulations.
- 15.2 Any breach of rules will invite an enquiry that will be conducted by the hostel management. If the student is found guilty, the hostel management will take disciplinary action that is deemed fit against the delinquent. The management reserves the right to take disciplinary action, and even expulsion of student from hostel at a short notice.
- 15.3 The hostellites are required to treat the entire hostel staff with courtesy and render assistance to them in the discharge of their duties in serving the students.

15.4 In cases where a student is suspected of being involved in disciplinary violations or ragging activities, the hostel authority reserves the right to inspect the student's cell phone / Electronic devices. This policy is in place to ensure the safety, well-being, and discipline of all residents within the hostel premises.

The authority may check cell phone / Electronic devices to Investigate any evidence of bullying, harassment, or ragging, including communications or content that may be relevant to such incidents. Examine potential breaches of hostel rules, such as inappropriate use of social media or participation in prohibited activities. Maintain discipline and prevent the use of cell phone / Electronic devices for activities that disturb the peace and harmony of the hostel environment. This measure will only be implemented when there is a reasonable suspicion of misconduct.

15.5 The hostel authority reserves the right to change or shift the room allocation of any resident at any time, based on administrative needs, maintenance requirements, or other considerations for the better functioning of the hostel. Residents are required to shift to another room as directed by the hostel authority. This can be due to reasons such as new admissions, maintenance work, or optimizing room usage. All residents are expected to comply with the room change instructions provided by the hostel administration without delay. Failure to follow the authority's orders regarding room shifting may result in cancellation of hostel admission or other disciplinary actions, as per hostel regulations.

# PREVENTION AND PROHIBITION OF RAGGING IN THE B.M.S.I.T. & M HOSTELS

## OBJECTIVE:

Ragging of students admitted to BMSIT&M hostel is totally prohibited and banned both in the campus and hostels. Any violation by the students / hostellites will be viewed very seriously and punished under rules in force. The punishment will be severe / harsh even to the extent of rustivating the students from the institution and forfeiting all kinds of refundable deposits.

The hostellites shall visit different websites with reference to ragging, as mentioned below:

1. The regulations have been notified vide No F,1-16/2009 (CCP-II) dated 21.10.2009.([www.ugc.as.in](http://www.ugc.as.in))
  2. Directions of Honourable supreme court in SLP No 24295 of 2006 dated 16. 05. 2007.
  3. Civil appeal No.887 of 2009 dated 08.05.2009
  4. AICTE-[www.aicte-india.org/anti.htm](http://www.aicte-india.org/anti.htm)
  5. VTU-[www.vtu.ac.in](http://www.vtu.ac.in)
- The above-mentioned regulations are mandatory and shall apply to all the hostellites.

The BMSIT& M hostels has taken necessary steps for the implementation and monitoring of mechanisms as per the provisions provided in the above regulations and ensure its strict compliance.

The BMSIT& M hostels have erected suitable hoarding / billboards / banners on prominent places within the whole college campus to exhort the hostellites to prevent them from ragging and also indicated there in the names of the wardens and their telephone nos. to be contacted in case of ragging.

Ragging in all its forms shall be totally banned in the entire hostels, constituent units, college premises (Mess, rooms, corridors, reading room, TV room, gym, lifts, parking area, lawns, etc.)

## What constitutes Ragging?

Ragging constitutes one or more of any of the following acts;

- a. Any conduct by any hostellites or hostellites whether by words spoken or written or by an act which has the effect of teasing, treating, or handling with rudeness a fresher or any other hostellites or hostellites.
- b. Indulging in rowdy or indiscipline activities by any hostellites or hostellites which causes or is likely to cause annoyance, hardship, physical or psychological harm or to raise fear or apprehension thereof in any fresher or any other hostellites or hostellites.

- c. Asking any hostellites or hostellites to do any act which such student will not in the ordinary course do and which has the effect of causing or generating a sense of shame or torment or embarrassment to adversely affect the physique or psyche of such fresher or any other hostellites or hostellites.
- d. Any act by a senior hostellites or hostellites that prevent, disrupts or disturbs the regular academic activity of any other hostellites or hostellites or a fresher.
- e. Exploiting the services of a fresher or any other hostellites or hostellites for completing the academic tasks assigned to an individual or a group of hostellites.
- f. Any act of financial extortion or forceful expenditure burden put on a fresher or any other hostelite or hostellites by other hostelite or hostellites.
- g. Any act of physical abuse including all variants of it: sexual abuse, homosexual assaults, and stripping, forcing obscene and lewd acts, gestures, causing bodily harm or any other danger to health or person.
- h. Any act or abuse by spoken words, emails, posts, public insults which would also include deriving perverted pleasure, vicarious or sadistic thrill from actively or passively participating in the discomfiture to fresher or any other hostelite or hostellites.
- i. Any act that affects the mental health and self-confidence of a fresher or any other hostelite or hostellites with or without an intent to derive a sadistic pleasure or showing off power, authority or superiority by a hostelite or hostellites over any fresher or any other hostelite or hostellites.

### **Anti-Ragging committees and their functions: -**

In order to curb ragging, there are several committees established both in the college/hostel. They are as follows:

#### **1. Core committee/Anti ragging (at the institutional level)**

The core committee consists of Principal as its Working President, **Vice Principal** as its Chief Coordinator, Administrative Officer, faculty, **Chief Warden & Wardens** as its members. This committee will meet on weekly basis to ascertain any issues related to ragging; review of the report submitted by various anti ragging committee; to take appropriate decisions to ensure ragging free campus; and to obtain an undertaking by the way of affidavit from all the students/hostellites (including fresher's) and their parents (the format shown at annexure 2 and 3 in the hostel application).

#### **2. Hostel anti-ragging committee. (At the hostel level)**

The hostel anti-ragging committee consist of Chief Warden & all hostel Wardens as its members ; the functions are to monitor (oversee) and prevent any form of ragging in the

hostels take appropriate decisions, including spelling out suitable punishments to the hostellites found guilty; to arrange for regular/ periodical meetings / counselling / orientation for hostelite (fresher's & seniors) to conduct anonymous random visits; to monitor and to cooperate with the flying squads; to report to the core committee in a writing.

### **3. Flying Squads**

The flying Squads shall consist of members belonging to the various sections of the campus community be nominated by the head of the institution / principal who is also the working president of the hostels. The squad shall have vigil, oversight, alert, active and patrolling functions during their surprise visits. It shall report in writing to the chief warden of the hostel anti-ragging committee for immediate action: the matter will be reported to the core-committee and as its next meeting or earlier based on the situation and gravity by the Chairman of the hostel anti-ragging.

### **Other measures for prevention of ragging: -**

1. The wardens will pay regular visits, periodic meetings/ counselling and orientations for students (for fresher's separately as well as jointly with the seniors).
2. The professional counsellors will be called for psychological counselling during the first three months of the new academic year.
3. The security personnel posted in the hostels especially at vulnerable places and will be under the direct control of the wardens and assessed by them. If necessary intense policing shall be escorted to at such points at odd hours during early months of academic sessions.
4. Anonymous random surveys will be conducted by the wardens or design its own methodologies of conducting such surveys.
5. Fresher's welcome parties will be organized in the hostels by senior students and the hostel management together soon after the admissions, preferably with in first two weeks of the beginning of the academic session, thus helping them to shed their inferiority complex, if any, remove their inhibitions.
6. A student seeking admissions to the hostels will have to submit an affidavit during the time of allotment of their room that he/she is also aware of the law in this regard to abide by the punishment meted out if he / she is found guilty of ragging and / or abetting ragging as in Annexure-II of the application.

**Principal**



7. The parents shall also have to submit an affidavit during the allotment of the room that their son/daughter/ward will not indulge in any act of ragging, if they found guilty of any aspects of ragging, they may be punished as per the AICTE/UGC/VTU Supreme court regulations as in Annexure-III of the application. If affidavit is submitted online acknowledgement obtained (such as id generated) to be submitted during the admission.

**Action to be taken against students indulging and abetting ragging: -**

Depending upon the nature and gravity of the offense as established by the anti-ragging committee of the hostels, the possible punishment for those found guilty of ragging at the hostel level shall be anyone of or combinations of the following:

1. First the matter will be brought to the notice of the Chief Warden of the hostels by the deputy wardens (anti-ragging committee).
2. Then the matter shall be informed to the parents/guardian immediately by the wardens and shall ask them to come to the Hostels within 48 hours.
3. The matter shall also be informed to the Principal, concerned HOD's and their Proctor.
4. The matter shall also be informed to the placement officer debarring from appearing in any tests / examination or withdrawing from any placement opportunities.
5. Till the parent's / guardian arrival, he/she will be suspended from the mess and will be provided separate accommodation with minimum facilities.
6. The anti-ragging committee of the hostels may recommend for further punishments as follows:
  - (a). Suspension from the mess.
  - (b). Expulsion from hostels (forfeiting any kind of refunds or deposits).
  - (c). Recommend to the college cancellation of admission, suspending from attending classes.
  - (d). Withholding/withdrawing scholarships/fellowship and other benefits.
  - (e). Debarring from representing the institution in any regional, national, International meet, tournament, youth festival etc.
  - (f). Rusticating from the institution for a period ranging from 1 to 4 sem.
  - (g). Fine ranging from Rs. 25,000/- to Rs. 50,000/-

# Hostel Declaration Form

I am fully aware of the present rules and regulations of the hostels available in the information broacher, I hereby declare that I will obey the following Hostel rules and regulations very strictly & if I am found violating any of these hostel rules, I may be rusticated from the hostel without any further excuse.

1. I will respect all the Hostel / Mess staff, Security Personnel, Housekeeping staff & others.
2. I will not indulge / participate in abet / propagate through any act that may be constituted as ragging of any form, on & off the hostel premises.
3. I will obey the hostel gate closing time and will be in the hostel by 9.30 pm - 6.00 am the next day.
4. I will obey and meet the wardens whenever I am called upon.
5. I will not consume alcohol / intoxicated drugs in & out of the hostel premises.
6. I will not indulge in gambling / keeping of any drugs / weapons in the hostel premises.
7. I will not involve in celebrating birthday parties of any hostel inmates in the hostel premises.
8. I will not use or possess any inflammable's / explosives (including crackers) inside the hostel premises.
9. I will be present to give the attendance daily when the security brings the register after the closure of the main gate.
10. I will not use any electrical heater / any electrical appliances.
11. I will be solely responsible for my belongings in my room.
12. I will attend to all my classes, labs / workshops and other college activities on time & maintain the required attendance without any shortage of attendance.
13. I will not indulge in any verbal / written / physical abuse towards other students / staff.
14. I will not damage / misuse / stealing of any equipment's / material in the hostel premises.
15. I will not involve in any threatening / intimidation / acts of violence and attack and any kind of immoral activity.
16. I will not involve in any malpractice / proxy / impersonation in attendance / tests / exams.
17. I will not indulge in misuse of mobile phones, laptops & other gadgets.
18. I will not involve in any behaviour which brings the college & hostels into disrepute / spreading harmful rumours.
19. I once again assure you that I am in total agreement with all the above hostel rules & I shall also strictly follow the Rules & Regulation as mentioned in the rule book in the rule book in the interest of college / hostels and all the hostel inmates.

**Student Name:**

**Aadhar No:**

**Mobile No:**

**Signature of the Hostellite**

**Date:**